

## EXPRESSION OF INTEREST CALL FOR ENGLISH TEACHERS TO APPLY TO BE REGISTERED ON THE JRS MALTA SUPPLY TEACHER LIST

JRS Malta is launching a call for suitably qualified **TEACHERS with experience teaching English as a foreign language** to be listed on the JRS Malta preferred supplier/supply teacher list to provide English language and literacy courses between May and December 2024.

The aim of this call is to identify teachers who would be willing to be contacted by JRS Malta when the organisation is planning language and/or literacy courses, to determine their availability to provide services.

The courses will be organised at intervals throughout the year, in ten to sixteen-week blocks at different levels, including literacy, basic English, Intermediate or Advanced Matriculation level, and IELTS, according to need.

Teachers selected for registration on the supply list would be asked to sign a contract, consenting to be registered and detailing both individual availability and the agreed hourly rate.

When teaching a course, teachers would be expected to be able to provide between 1 to 4 hours of teaching a week between the hours of Monday to Friday 9:30am to 18:30pm, at specific times to be established by agreement with the organisation.

### *Job description*

Selected candidates would be expected to:

- Prepare and deliver one or more 10-16 week English Language Course/s at either literacy, basic English, intermediate and/or advanced level and/or an IELTS Preparation Course for refugees and asylum seekers.
- Assess students at the start and end of the course/s to determine their language level.
- Keep updated records of attendance and performance throughout the course.
- Attend induction sessions, as necessary, and occasional planning meetings.

### *Qualifications*

*Applicants must:*

- *be in possession of the necessary qualifications to teach English as a foreign language.*
- *have at least 9 months experience teaching English as a foreign language.*
- *be able to speak and write English fluently.*
- *be able to work independently and take initiative.*
- *have good communication and organisational skills.*
- *have the flexibility to respond to possible changes in class composition and attendance during the programme.*
- *be able to work in a team.*
- *be willing to work with and for people from diverse cultures.*

Experience working with people from diverse cultures will be considered an asset.

### *Application and selection process*

Applicants are to submit a letter of application, a recent police conduct certificate contact details of two referees, and a detailed Curriculum Vitae by not later than **31 May 2024** via email on [info@jrsmalta.org](mailto:info@jrsmalta.org). Any queries regarding this call can be directed to Sharon Attard De Giovanni on [sharon@jrsmalta.org](mailto:sharon@jrsmalta.org).

**In their letter of application, applicants should indicate which of the above-listed courses they would be prepared to offer as well as when they would be available to offer this service.**

More information about JRS and its projects is available at [www.jrsmalta.org](http://www.jrsmalta.org)