

Call for volunteers – Communications & fundraising

JRS Malta is looking for a **volunteer** who can dedicate between **2-4 hours per week** to assist in tasks related to communications and fundraising.

Tasks would include:

- Updating the JRS Malta website (wordpress) and our social media.
- Monitoring online media and gathering statistics on viewership.
- Updating JRS Malta's stock photos.
- Assist in designing JRS Malta's printed and web-based material including social media posts.
- Supporting the implementation of the JRS Malta Fundraising Strategy.
- Help develop fundraising campaigns and fundraising material.
- Any other tasks which might be required.

Essential Requirements:

- At least 1-2 years of experience in communications.
- Experience of effective use of social media tools and ability to create engaging and shareable content (Instagram and Facebook).
- Experience in basic graphic design (Canva).
- Ability to work in a team.
- Commitment to JRS Malta's vision, mission and values.

The following will be considered an asset:

- A strong background in photography, graphic design, videography or illustration.
- Proven experience in developing and executing successful fundraising campaigns.
- Knowledge and/or experience of working in the refugee/humanitarian field.

Application and selection process

The selected volunteer will work under the supervision of the JRS Malta Communications Coordinator and be accountable to the JRS Malta Operations Manager.

Applicants are to submit a letter of application by email addressed to Mark Cachia on mark@jrsmalta.org, together with a Curriculum Vitae, by not later than **20th June 2025**.

More information about JRS and its projects is available at www.jrsmalta.org.