

## CALL FOR APPLICATIONS

### Psychosocial Team Coordinator

JRS Malta is seeking to recruit a **PSYCHOSOCIAL TEAM COORDINATOR** to work with forced migrants and asylum seekers.

#### **Terms and conditions**

The post is a full-time post, however applications from individuals wishing to work part-time or reduced hours will also be considered. Individuals who cannot work at least 25-30 hours per week, of which at least 20 hours are on weekdays between 09:00 and 17:00, need not apply.

The selected candidate will be offered a one-year definite contract, with the possibility of being offered an indefinite contract upon successful performance review.

#### **Qualifications**

Applicants must:

- Hold a recognized degree in Social Work, Psychotherapy, Counselling, Applied Psychology or any other degree related to a caring profession at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits);<sup>1</sup>
- Have a minimum of three years' work experience;
- Have an excellent command of written and spoken English;
- Possess extensive organizational and communication skills;
- Be able to work independently and on their own initiative within a fast-paced environment;
- Be willing to work with and for people from diverse cultures.

The following will be considered an asset:

- Previous experience working with migrants, asylum seekers and other vulnerable groups;
- Previous experience in a similar management/coordinating role;
- Working knowledge of Maltese;
- Working knowledge of other relevant languages like French or Arabic;
- Knowledge of law, policy and practice relating to migration and asylum;

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<sup>1</sup> Applicants in possession of a foreign qualification/s are to produce with their application a recognition statement on comparability of qualifications issued by the MQRIC.

- A valid driving license and own transport.

Qualifications and experience claimed must be supported by certificated and/or testimonials.

### **Job description**

The selected candidate will be expected to work as part of a multidisciplinary team and manage a Psychosocial Team made up of professionals offering social work, medical, psychological and education/youth support.

The Psychosocial Team Coordinator will:

- Guide and coordinate the work of the psychosocial team members in the respective fulfilment of their roles,
- Ensure that the Psychosocial Team members are supported in carrying out their duties;
- Plan and hold regular Psychosocial Team meetings to offer a dedicated space for joint and complex cases to be discussed in a more structured and holistic way;
- Be the case manager for clients with multiple and complex needs;
- Be the main point of reference for crisis clients and unexpected psychosocial emergencies;
- Administer the Hardship Fund;
- Coordinate the intake of clients requiring psychosocial support;
- Coordinate professional supervision;
- Contribute to research and advocacy efforts;
- Support in the identification and provision of training needs for members of the Psychosocial Team;
- Assist with any other tasks that may be required.

### **Application and selection process**

Applicants are to submit a letter of application, a police conduct certificate issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and a detailed Curriculum Vitae, together with the names and contact details of two referees by not later than **Monday 14<sup>th</sup> July 2025** to Mark Cachia, the JRS Operations Manager on [mark@jrsmalta.org](mailto:mark@jrsmalta.org) or by post to:

JRS Malta, 1 Pjazza E Tonna, Floriana FRN 1481

Candidates will be required to attend an interview and may be asked to undertake one or more task/s before a final decision is taken.

More information about JRS and its projects is available at [www.jrsmalta.org](http://www.jrsmalta.org).